

**MINUTES OF A MEETING OF THE COYCHURCH CREMATORIUM JOINT COMMITTEE
HELD IN COMMITTEE ROOMS 2/3, CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB
ON FRIDAY, 4 DECEMBER 2015 AT 2.00 PM**

Present

Councillor CL Jones – Chairperson

E Dodd
DR Pugh

E Hacker
C Westwood

G John
E Williams

AD Owen

Officers:

Adele Ahearn
Joanna Hamilton
Mark Galvin
Zak Shell

Accountant – Returns Systems and Joint Committees
Crematorium Manager and Registrar
Senior Democratic Services Officer - Committees
Clerk and Technical Officer

118. APOLOGIES FOR ABSENCE

Apologies for absence were received from the following Members for the reasons so stated:-

Cllr B Stephens – Mayoral duties
Cllr R K Turner – Other Council business
Cllr H Williams – Other Council business

119. DECLARATIONS OF INTEREST

None

120. APPROVAL OF MINUTES

RESOLVED: That the Minutes of a meeting of the Coychurch Crematorium Joint Committee dated 18 September 2015, be approved as a true and accurate record.

121. CHRISTMAS SERVICE

The Clerk and Technical Officer presented a report, in order to advise the Joint Committee of arrangements with regard to the Christmas Service at the Crematorium arranged for Thursday 17 December 2015.

He confirmed that the Service would be led by Reverend Swinford a retired Minister, and that musical support would be provided by Soprano Angharad Morgan. Refreshments would be sponsored by Rosemount Funeral Home, Bridgend (Co-operative Funeralcare).

The Clerk and Technical Officer added, that invitations had been sent out to appropriate dignitaries etc, and advertised in publically visited venues, as well as being placed in the local press and displayed on the Council's web site.

The proceeds from the collection taken at the Service would be donated to the Joint Committee's Chairman's Mayor's charity fund.

He concluded his submission by confirming that the cost of staff and performers estimated at £400, was included within the Crematorium Revenue budget.

RESOLVED: That the Joint Committee noted the report.

122. GREEN FLAG AWARD

The Crematorium Manager and Registrar presented a report, the purpose of which, was to advise the Joint Committee on Coychurch Crematorium's Green Flag Award assessment for 2015/16.

She explained that the Crematorium had now been successful in achieving this award for the sixth consecutive year, and the results from this latest Green Flag assessment were included in Appendix A to the report.

Following clarification by Members on how the scoring assessments were calculated, the Crematorium Manager and Registrar advised that a score of 80 plus was the top scoring structure, and the Crematorium had scored 82.

The Chairperson for the record, thanked the staff at Coychurch Crematorium for all their hard work, on a consistent basis year on year, which allowed the Crematoria to achieve the Green Flag Award.

RESOLVED: The Joint Committee noted the report with pleasure.

123. FINANCIAL MONITORING STATEMENT 1 APRIL TO 30 SEPTEMBER 2015

The Treasurer submitted a report, that informed the Joint Committee of details of income and expenditure for the above financial year, and gave an estimate of the final projected outturn.

The Accountant, Returns Systems and Joint Committees, referred to Table 1 in paragraph 4.1 of the report, which showed details of income and expenditure for this financial year, and gave an estimate of the final projected outturn

Paragraph 4.2 of the report, explained that the projected outturn for 2015-16 was a deficit of £723k, which will mean that there will be a transfer from earmarked reserves. She explained that the main reason for this planned overspend, was the replacement of the Cremators at an estimated cost of £840k.

The subsequent section of this part of the report, gave an explanation of the main variances between the Budget and Projected Outturn.

In terms of the reports financial implications, the Accountant, Returns Systems and Joint Committees stated that the overall projected deficit for 2015-16 had decreased from £746k to £723k after allowing for the above changes. The deficit also included the Cremator replacement costs, which would be funded from Coychurch Crematorium's current reserves.

RESOLVED: That the report be noted.

124. URGENT ITEMS

None

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The meeting closed at 2.15 pm